레터지 폼 (현지회사명,주소,전화번호,로고 등등 기재

**Letter of Invitation**

Date : 11, JAN, 2023

To :

Recipients Name : HONG GIL DONG

Recipients Title : MANAGER

Recipients Company : Name of Korean Company

Recipients Address : Address of Korean Company

City, State, zip Code : City, State, zip code of Korean Company

It is with great pleasure that we invite you for **business meeting** on **Dec.23, 2022**

At **our company(Name of Myanmar Company**) at **14:00** hours.

Kindly give us a confirmation of your attendance by Dec.20,2022

Looking forward to seeing you

Sincerely,

[Signature]

-Sender’s First and Last Names

-Title

-Myanmar Company Name

-Address

-Phone Number